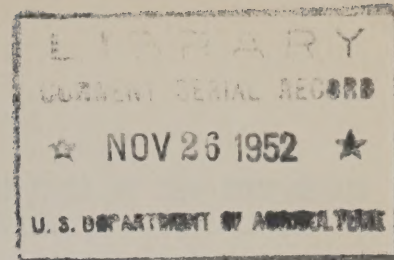


1.913  
F3 Im7

Reserve

*✓ Extension Service*



*✓* SUMMARY

IMPORTANT DISCUSSIONS AND ACTION TAKEN ON 4-H CLUB WORK  
AT THE MEETINGS OF THE EXTENSION SUBCOMMITTEE ON 4-H  
CLUB WORK OF COMMITTEE ON EXTENSION ORGANIZATION AND  
POLICY OF THE AMERICAN ASSOCIATION OF LAND  
GRANT COLLEGES AND UNIVERSITIES *✓*

June 16-25, 1952  
Washington, D.C.





## TABLE OF CONTENTS

### SUMMARY OF IMPORTANT DISCUSSIONS AND ACTION TAKEN AT MEETINGS OF THE EXTENSION SUBCOMMITTEE ON 4-H CLUB WORK - June 1952

	<u>Page</u>
MEMBERS IN ATTENDANCE.....	3
PERSONNEL FOR MEETING IN CHICAGO ON DECEMBER 7, 1951 TO GIVE GUIDANCE TO EXPLORATION AND PLANNING COMMITTEE ON "POSSIBLE STUDIES OF DEVELOPMENTAL NEEDS OF RURAL YOUTH AS A GUIDE TO 4-H CLUB WORK".....	4-5
REPORT ON ACTIVITIES OF CHAIRMAN.....	6-7
UNESCO Conference, New York City.....	6
Extension Committee on Organization and Policy.....	6
National Committee on Boys and Girls Club Work.....	6
Regional Tractor Maintenance Conference, New York.....	6
Time Spent.....	6-7
REPORT OF STANDING COMMITTEES.....	7-10
Study Committee to Strengthen the National 4-H Awards Program.....	7-8
Committee to Study 4-H Projects and Activities that Need Sponsorship to Strengthen and Advance 4-H Club Work.....	8
Committee to Study Policy Regarding International Judging Trips and Awards.....	8-9
Committee to Gather, Consolidate and Prepare a Statement of 4-H Policies.....	9
Committee to Study Use of 4-H Name and/or Emblem.....	9
Survey of the Use of the 4-H Clover Awards.....	9-10
4-H Health Committee.....	10
PROGRESS REPORTS ON COMMITTEES SET UP JANUARY 1952 TO CONSIDER PROGRAMS AND PROCEDURES TO GIVE GREATER SERVICE TO RURAL YOUTH.....	10-12
Need for Increased Finances and More Federal 4-H Staff.....	10
An Event at the Nation's Capitol to Apex Our Program in Leader- ship Training, Citizenship and Program Planning.....	10
A 4-H Youth Program to Meet the Interests and Needs of Rural Non-Farm and Urban Youth.....	10-11
A National 4-H Citizenship Program.....	11
Development of a Broad Training Program for Extension Agents and Volunteer Leaders.....	11
Review of Project Programs to Determine Best Means of Training, Promotion and Evaluation.....	11-12
REPORTS OF OTHER COMMITTEES AND SURVEYS SINCE LAST MEETING.....	12-14
Bicycle Safety Program.....	12
Farm Machinery and Tractor Maintenance.....	12
Poultry Judging, an Invitational or National Event.....	12-13
Junior Fact Finding Clinic, Kansas City.....	13
Recreation and Rural Arts.....	13
4-H Program in Cooperative Education.....	13
Chicago Defender Scholarships for Negro 4-H Club Members.....	13-14
Quotas at National 4-H Club Congress.....	14
County 4-H Progress Program.....	14
4-H Alumni Recognition Program.....	14



ADDITIONAL ITEMS CONSIDERED.....	15-18
National 4-H Club Camp.....	15
The 4-H "Creed" Question.....	15
Change in National 4-H Achievement Week.....	15
Change in Manuals for National Observances.....	15
Textile Bag Manufacturers Association Program.....	16
Calumet Baking Powder Company Offer.....	16
Proposal of Transcontinental Gas Pipe Line Corporation, Houston, Texas.....	16
National 4-H Judging Events.....	17
4-H Money Management Activity.....	17
Southern Conference of State 4-H Club Leaders and Directors.....	17
Negro 4-H Club Camp.....	17
Change in Payment Plan for Scholarships in National 4-H Awards Programs.....	17
Committee to Judge Records, 1952 National 4-H Awards Program.....	17
Poster for National 4-H Club Week.....	17-18
Committees for Entomology, Farm and Home Electric and Farm and Home Safety.....	18
Final Action on the Gold and Silver 4-H Keys.....	18
Moses Scholarships.....	18
MEETINGS WITH OTHER GROUPS OR REPRESENTATIVES.....	18-20
National Committee on Boys and Girls Club Work.....	18
Officers of National 4-H Club Agents Association and Repre- sentatives of Home Demonstration Agents and County Agri- cultural Agents Associations.....	18-19
Extension Committee on Organization and Policy.....	19
National 4-H Club Foundation of America, Inc.....	19
Election of a Member to the Board of Trustees, National 4-H Club Foundation.....	19-20
Care.....	20
UNESCO Gift Coupon Plan.....	20
CONCLUDING ACTIONS.....	20-21
Review of Committees.....	20
Polling the States.....	20
Committee on 4-H ers 14-21 Years Old.....	20
Policy on Committee Appointments.....	21
New Officers and Members of the Extension Subcommittee on 4-H Club Work.....	21
Dates for the Next Meeting.....	21

IMPORTANT DISCUSSIONS AND ACTION TAKEN

June, 1952

Washington, D. C.

Members of the Extension Subcommittee on 4-H Club Work present:

C. B. Wadleigh, State 4-H Club Leader, New Hampshire, Chairman

Geraldine G. Fenn, Associate State 4-H Club Leader, Montana, Secretary

Aubry Scott, Assistant State 4-H Club Specialist, Tennessee

Pauline Rowe, Assistant State 4-H Club Leader, Vermont

G. A. Lineweaver, State 4-H Boys' Club Leader, Iowa

\*Mrs. Kathryn Van Aken Burns, Director, Home Economics Extension,  
University of Illinois, representing the Extension Committee on  
Organization and Policy.

\*J. Earl Coke, Director of Extension, University of California, represent-  
ing Extension Committee on Organization and Policy

\*Walter S. Brown, Director of Extension, University of Georgia, Director-  
at-Large representing all Extension Directors.

Gertrude L. Warren, Organization of 4-H Club Work, Extension Service,  
United States Department of Agriculture

George S. Foster, 4-H Field Agent, Southern States, Extension Service,  
United States Department of Agriculture

\* Unable to attend any of the sessions held after June 20, 1952



The first session of the Extension Subcommittee on 4-H Club Work was called to order by Chairman C. B. Wadleigh at 1:45 P.M., Monday, June 16, 1952 in room 5042, South Agricultural Building, Washington, D. C.

Mr. Wadleigh introduced Director J. Earl Coke, California, new member of the committee replacing Director C. W. Ferguson, Ohio. Copies of the agenda were reviewed and explanations were made.

The minutes were reviewed and approved when corrected as follows:

ACTION Mr. Lineweaver moved, it was seconded and carried unanimously that the  
TAKEN minutes be corrected so that the committee chairmaned by Director  
Ferguson be referred to as the "Proposed Study of the Developmental  
Needs of Rural Youth" and not the 4-H Study. And the personnel be  
listed. It was:

PERSONNEL FOR MEETING IN CHICAGO ON DECEMBER 7, 1951 TO GIVE GUIDANCE TO EXPLORATION AND PLANNING COMMITTEE ON "POSSIBLE STUDIES OF DEVELOPMENTAL NEEDS OF RURAL YOUTH AS A GUIDE TO 4-H CLUB WORK."

Committee - Director Homer Stuart, Rhode Island  
Miss Norma Brumbaugh, State Leader of Home Demonstration Work,  
Oklahoma  
E. W. Aiton, National 4-H Club Foundation  
Director C. M. Ferguson, Ohio

(Those whose names are marked with an asterisk were present)

\*Mrs. Ruth Lohmann Smith, Local 4-H Leader, Smith Acres, Atlanta, Michigan

\*Kenneth H. Anderson, National Committee on Boys and Girls Club Work,  
59 East Van Buren Street, Chicago, Illinois

\*Wilbur Justi, Youth Director, National Grange, 744 Jackson Place,  
Washington, D.C.

\*Carlysle DeLaCroix, Director Rural Youth Department, American Farm Bureau Federation, 221 N. LaSalle Street, Chicago, Illinois

Mrs. Gladys Talbott Edwards, Director of Education, National Farmers Union,  
1555 Sherman Street, Denver 5, Colorado

\*Mrs. Laurel Sabrosky, Extension Analyst, U. S. Department of Agriculture,  
Washington, D.C.

\*Ralph Tyler, Dean, Division of Social Science, University of Chicago,  
Chicago, Illinois

Frank Peck, Farm Foundation, 600 South Michigan Avenue, Chicago, Illinois

\*Ruth Strang, Professor of Education, Teachers College, Columbia University,  
New York, N.Y.

\*A. W. Tenney, National Executive Secretary, Future Farmers of America,  
Federal Security Agency, Washington, D.C.



- \*W. E. Skelton, State 4-H Club Agent, Extension Service, Virginia Polytechnic Institute, Blacksburg, Virginia
- \*Martha E. Leighton, Assistant State 4-H Club Leader, Extension Service, Roberts Hall, Cornell University, Ithaca, New York
- \*Willard C. Olson, Director of Research in Child Development, University of Michigan, Ann Arbor, Michigan
- \*G. C. Dildine, Institute of Child Study, University of Maryland, College Park, Maryland
- \*C. P. Loomis, Director Social Research Service, Michigan State College, East Lansing, Michigan
- \*Burton W. Kreitlow, Assistant Professor, Rural Education, University of Wisconsin, Madison, Wisconsin
- Harold E. Jones, Director Institute of Child Welfare, University of California, Berkeley 4, California
- \*Robert Van Duyn, W.K. Kellogg Foundation, Battle Creek, Michigan
- \*Robert J. Havighurst, University of Chicago, Chicago, Illinois
- Charles S. Johnson, Fisk University, Nashville, Tennessee
- \*Paul Johnson, Editor, Prairie Farmer, 1230 W. Washington Street, Chicago, Illinois
- Milton Eisenhower, President, The Pennsylvania State College, State College, Pennsylvania
- Clara Tucker, Head, Department of Home Economics Education, Louisiana State University, University Station, Baton Rouge, La.
- Dorothea Leighton, Trumansburg, New York
- Robert D. Calkins, Director, General Education Board, Rockefeller Foundation, 49 West 49th Street, New York, New York
- Charles Dollard, President, Carnegie Foundation, 522 Fifth Avenue, New York, New York
- Arthur S. Adams, American Council of Education, 1745 Massachusetts Avenue, N.W., Washington, D.C.

Miss Scott moved, it was seconded and carried unanimously that we recind our action in January on the name of our committee in the light of the information contained in a letter from Director R. B. Tootell and that the name of our committee remain "The Extension Subcommittee on 4-H Club Work."



REPORT ON ACTIVITIES OF CHAIRMAN SINCE JANUARY MEETING

1. UNESCO Conference, New York City, December, 1951

Chairman Wadleigh spent five days at this conference and participated in the section on group work. He pointed out that the conference wasn't very representative since most of the people attending lived within 100 miles of New York City. Consequently in the future, alternate conferences will be regional, perhaps having 6-10 of them. Conferences are held every two years so one time there would be a nation-wide conference in N.Y.C. and the next time there would be this series on a regional basis.

Our chairman found the accomplishments of UNESCO very inspiring and pointed out particularly that 4-H Clubs could help actively by:

- a. Arranging trips for young people to UNESCO meetings
- b. Participating in the gift coupon plan.  
(See information on page 20)

2. Extension Committee on Organization and Policy, April, 1952

Chairman Wadleigh reported he had discussed the following matters at this meeting:

- a. Alumni Award Program
- b. County Evaluation Program
- c. Our plans and goals--the study committee idea was commended.
- d. Extent to which our committee should initiate and explore--this was urged and the chairman told to go ahead and not wait for instructions.
- e. Extent to which our committee should explore a broad program, for example, the field of citizenship--urged not to hesitate on this but go ahead.

3. National Committee on Boys and Girls Club Work, Chicago, May, 1952

Chairman Wadleigh spent one half day with this group and said no new programs were contemplated at this time. Considerable work was done in setting up committees for the National 4-H Club Congress.

4. Regional Tractor Maintenance Conference, New York, May, 1952

Chairman attended.

5. Time Spent

Chairman Wadleigh reported that there was considerable correspondence in addition to these meetings and he estimated that to adequately handle the matters



concerning the Extension Subcommittee on 4-H Club Work requires 10-25% of the time of the chairman.

#### REPORTS OF STANDING COMMITTEES

1. Study Committee to Strengthen the National 4-H Awards Program--Lineweaver, Rowe, Hutton, Anderson, Foster

Mr. Lineweaver reported that the work of this committee was being carried on in three parts:

- a. Criteria--Lineweaver, Carlson, Winters, Anderson, Foster  
These have undergone several revisions and in April were reviewed by six donor representatives and Kenneth H. Anderson. The attitude was marvelous and the group suggested some changes in wording which strengthen the principles we had in mind.

ACTION TAKEN      Director Coke moved, it was seconded and carried unanimously that the criteria be presented to the Extension Committee on Organization and Policy for their approval.

SUBSEQUENT ACTION      It was felt that many difficulties arose because Extension workers had no policy or suggested procedure in writing which could be used as a guide.

Mr. Lineweaver, in consultation with several others developed suggested procedures for adopting awards programs on a national, state and county basis.

Miss Rowe moved, it was seconded and carried unanimously that these suggested procedures go to the Extension Committee on Organization and Policy to see if they wanted to have them recommended as policy.

The Extension Committee on Organization and Policy approved the criteria and the procedures and suggested that both be reviewed with the State Club Leaders attending National 4-H Club Camp.

Mr. Lineweaver reviewed this material with the State 4-H Club Leaders on June 24, 1952.

Kenneth Anderson indicated that the Criteria will be placed in the 1953 4-H Awards Handbook.

(See criteria and suggested procedures attached to this report.)

- b. Policy and Plan in Keeping with Sound Educational Procedures--Hutton, Roark, Skelton, Thompson, Foster  
Mr. Hutton was not present to report.

- c. Procedures and Forms--Rowe, Hansen, McKee  
Miss Rowe reported that the committee has gotten together an exhibit of the forms used in the States and has a pool of comments and recommendations. Based on this information they raise the following questions:



Should the Standard Report Form be continued with revisions to show more personal growth and used only with those delegates actually being submitted in National Awards Programs since many states have a simplified form of their own or are using other methods of selection?

Can form #1 be eliminated and have one consolidated form on which a county can submit all of its nominees?

Can form #2 be eliminated and have one consolidated form on which a state can submit all of its nominees?

Could one uniform report be devised to use with all clubs making a report on their program whether it's Recreation and Rural Arts, Health, or what have you?

ACTION Director Brown moved, it was seconded and carried unanimously that  
TAKEN this be accepted as a progress report and the committee commended and continued.

Mr. Lineweaver then pointed out that Carlton Edwards, 4-H Agriculture Engineering Specialist, New York State is to have a Sabbatic leave and is interested in helping with a study in this field. Also, the National Committee on Boys and Girls Club Work has offered to pay the expenses for a meeting of the committee in Vermont, August 5-6 to whip through a plan of action.

ACTION Mr. Foster moved, it was seconded and carried unanimously that we  
TAKEN authorize Mr. Lineweaver to contact Carlton Edwards to determine whether his anticipated study would contribute to the strengthening of the National 4-H Awards Program and if so, he be asked to attend the committee meeting in Vermont.

2. Committee to Study 4-H Projects and Activities that Need Sponsorship to Strengthen and Advance 4-H Club Work--Scott, Downey, Troth, Barker

Miss Scott presented the pooled results of the survey taken by her committee and reviewed their discussions.

ACTION Miss Rowe moved, it was seconded and carried unanimously that the  
TAKEN report including the list of activities obtained from the survey, be accepted with commendation and the committee discharged.

Miss Scott submitted a motion from her committee asking that a special committee be appointed to develop a national program in 4-H leadership training since the survey showed this to be one of the greatest needs.

ACTION After discussion Miss Fenn moved, it was seconded and carried unani-  
TAKEN mously that this assignment be referred to Aubry Scott's Committee on Developing a Broad Training Program for Extension Agents and Volunteer Leaders and that the Federal Extension office be asked to arrange for the members of this committee to have a meeting.

3. Committee to Study Policy Regarding International Judging Trips and Awards  
Downey, Staver, Taff, Hollar.

Mylo Downey reported that through correspondence his committee had con-



cluded that judging team members needed and should be given a similar orientation program to the International Farm Youth Exchangees. Policy for participation in dairy cattle judging has already been established in 1948-49. At present there is no official national 4-H Livestock Judging Contest. Chairman Wadleigh asked Mr. Downey's committee to explore possibilities of international judging contests to be held in the U. S. and inviting teams from other countries to participate. Committee members were divided in opinion on the matter of national financing for teams competing in international contests.

ACTION Mr. Lineweaver moved, it was seconded and carried unanimously that  
TAKEN this be accepted as a progress report and the committee continued.

4. Committee to Gather, Consolidate and Prepare a Statement of 4-H Policies--  
Warren, Troth, Carlson, Hoefer, Sutton

Miss Warren displayed a mimeographed publication of statements gathered to date which is to be further edited before being made available for general distribution.

ACTION Miss Fenn moved, it was seconded and carried unanimously that we  
TAKEN commend this committee and they be asked to assemble a compilation of policy statements previously made by the Extension Subcommittee on 4-H Club work and approved by the Extension Committee on Organization and Policy.

5. Committee to Study Use of 4-H Name and/or Emblem - Foster, Warren, Kepner,  
Graves, Downey, Worrilow, Watkins, Smith, Anderson, Aiton

Mr. Foster reported that this committee met March 17-18, 1952 and had prepared an eight page progress report for presentation to and discussion with the State 4-H Club Leaders at National 4-H Club camp. This was done on June 19, 1952.

ACTION Albert Hoefer moved, it was seconded and carried that the State 4-H  
TAKEN Club Leaders accept the report with minor changes.

Mr. Foster moved, it was seconded and carried unanimously that the Extension Subcommittee on 4-H Club Work accept the report pending editorial changes, place it in the hands of the Committee on Authorization of the 4-H Name and Emblem which serves the Secretary of Agriculture and the Federal Extension Service and that the special study committee be discharged.

Miss Fenn moved, it was seconded and carried unanimously that we recommend that the Federal Director of Extension arrange for the general distribution of a statement covering the guiding principles on the use of the 4-H name and/or emblem to all members of the Extension staffs.

6. Survey of the Use of the 4-H Clover Awards

The regional representatives reported on a poll of their states which showed that a large majority of the states were following the plans as originally adopted but there were a number of variations. It was suggested that Mr. Foster arrange to have copies of the policy plan sent all Extension

Directors and State 4-H staffs as soon as possible. Further consideration of this matter will be given at the November meeting.

7. 4-H Health Committee

Dr. E. J. Niederfrank made a progress report, asked that representation on the committee be expanded and outlined plans for a committee meeting on September 11-12 in Chicago. The present committee has representation of Extension Health Specialists, State 4 H Club Leaders, Federal Extension Service, National Committee on Boys and Girls Club Work and the Kellogg Foundation.

ACTION Director Coke moved, it was seconded and carried unanimously that the  
TAKEN report be accepted and the committee be continued with enlarged membership subject to the approval of the Extension Committee on Organization and Policy. (Later clarification of policy on committee appointments is outlined on page 21)

Director Brown moved, it was seconded and carried unanimously that Dr. Niederfrank and Chairman Wadleigh appoint additional members to the 4-H Health Committee.

PROGRESS REPORTS ON COMMITTEES SET UP JANUARY, 1952 TO CONSIDER PROGRAMS AND PROCEDURES TO GIVE GREATER SERVICE TO RURAL YOUTH

1. Need for Increased Finances and More Federal 4-H Staff

Mr. Hutton was not present and could not make a report. Chairman Wadleigh read the following statement from the Chairman of the Extension Committee on Organization and Policy. "The Extension Committee on Organization and Policy is fully cognizant of the situation...and we feel we have done about all that we can to correct it although we intend to keep on trying."

In light of this situation the matter was tabled for the time being.

2. An Event at the Nation's Capitol to Apex Our Program in Leadership Training, Citizenship and Program Planning--Fenn, Taskerud, Whetstone, Mindrum, Regnier, Foster.

Miss Fenn reviewed the questions prepared by her committee and sent out in advance to stimulate discussion. On June 25 these were presented to the State 4-H Club Leaders and a summary of the discussion is attached to these minutes.

ACTION Miss Scott moved, it was seconded and carried unanimously that the  
TAKEN report be accepted, the committee discharged and the information gathered turned over to the expanded Citizenship Committee.

3. A 4-H Youth Program to Meet the Interests and Needs of Rural Non-farm and Urban Youth - Rowe, Burns, Fales, Harrison, Allen

Miss Rowe reported her committee found in a partial survey that few states have a specific program ear-marked for rural non-farm and urban youth.



These points were brought out:

Can we add work without more personnel?  
What teaching material and leadership training is needed?  
Can material be used from state to state?  
Has present project material been explored or used enough?  
There is a need for more pilot projects to enable us to be ready when appropriations are made.

Miss Rowe then outlined plans for presenting ideas to the State 4-H Club Leaders at National 4-H Club Camp.

ACTION Mr. Foster moved, it was seconded and carried unanimously that the  
TAKEN progress report be accepted and the committee commended and continued.

4. A National 4-H Citizenship Program--Wadleigh, Warren, Aiton, Skelton, Lee, Noble

Mr. Wadleigh presented a duplicated set of suggestions for this program, reported on a meeting of his committee and gave certain recommendations for implementation. He also outlined plans for presenting the information to the State 4-H Club Leaders.

ACTION Mr. Lineweaver moved, it was seconded and carried unanimously that  
TAKEN we accept the report with commendation, ask the committee to incorporate the suggestions given, and to submit the recommendations to the Extension Committee on Organization and Policy and that the committee be continued and expanded.

Miss Rowe moved, it was seconded and carried unanimously that we ask the National 4-H Club Foundation to finance a meeting of the enlarged Citizenship Committee to study the proposed expanded 4-H Citizenship program, formulate plans for implementation and present recommendations at the next meeting of the Extension Subcommittee on 4-H Club work.

5. Development of a Broad Training Program for Extension Agents and Volunteer Leaders

Miss Scott and Director Brown presented outlines and reviewed the plans for presenting the information to the State 4-H Club Leaders.

ACTION Mr. Foster moved, it was seconded and carried unanimously that the  
TAKEN report be accepted with commendation and that the committee be expanded and continued.

6. Review of Project Programs to Determine Best Means of Training, Promotion and Evaluation

Mr. Lineweaver asked for a clarification of this assignment and said his committee had been unable to function. He exhibited some criteria which helped distinguish projects from activities.

The intent of this committee was to develop a plan and procedure for visualizing a complete project program which would include objectives, goals, materials, leader training, promotion, records, activities, events, recognition and evaluation.

ACTION      Director Brown moved, it was seconded and carried unanimously that  
TAKEN      the report be accepted and the committee continued.

SUBSE-      In view of other committee assignments Mr. Lineweaver asked to be  
QUENT      relieved as chairman and Mr. Wadleigh appointed Burton Hutton in  
ACTION      his stead.

#### REPORTS OF OTHER COMMITTEES AND SURVEYS SINCE LAST MEETING

##### 1. Bicycle Safety Program

The regional representatives polled their states to see their interest in having the bicycle safety material produced in New York State made available in quantity. The results were somewhat inconclusive and some interpreted this as meaning another awards program would be started rather than a matter of supplying literature.

ACTION      Mr. Lineweaver moved, it was seconded and carried unanimously that  
TAKEN      we ask the National Committee on Boys and Girls Club work to supply this material for use by the states on a request basis.

##### 2. Farm Machinery and Tractor Maintenance

Mr. Leon McNair gave a report from the Tractor Maintenance Literature Committee which was reviewed and discussed.

It now appears there is no organizational connection between the Tractor Maintenance Literature Committee and the Extension Subcommittee on 4-H Club Work and that the Extension Subcommittee on 4-H Club Work had no responsibility in appointing the Tractor Maintenance Literature Committee in the first place.

In order to improve the organizational relationship and responsibility, we recommend that a Tractor Maintenance and Farm Machinery Committee be set up by the Extension Subcommittee on 4-H Club Work--this new committee to be composed of all Extension representatives on the present literature committee, with two additional State Club Leaders, a representative of the National Committee on Boys and Girls Club Work (Leon McNair), a representative of the oil companies (Mr. Porver) and with Mr. A. G. Kettunem and (to be named) as Co-Chairmen. It shall be the responsibility of this committee to study the present program and make suggestions for changes (also the inclusion of Farm Machinery Maintenance into the Tractor Program) to the Extension Subcommittee on 4-H Club Work at its next meeting in November.

##### 3. Poultry Judging, an Invitational or National Event

The regional representatives polled their states because the request had come from the group conducting the invitational event in Chicago that it be made national.



ACTION      Miss Rowe moved, it was seconded and carried unanimously that due  
TAKEN      to the inconclusive results of the poll, action be delayed until  
            the Junior Fact Finding Clinic proposal was reviewed and the in-  
            formation be turned over to Mr. Lineweaver's committee

3a. Junior Fact Finding Clinic, Kansas City

Miss Fenn presented a proposal for a Junior Fact Finding Clinic in connection with adult meeting sponsored by the Institute of American Poultry Industries and suggested this idea embodied many guiding principles which might serve as a pattern for youth meetings in connection with adult events.

ACTION      Director Coke moved, it was seconded and carried unanimously that  
TAKEN      we endorse the idea and suggest those concerned try it on an  
            invitational basis especially in those states adjacent to Kansas  
            City.

4. Recreation and Rural Arts

Mr. Foster reported informally on the 4-H Recreation and Rural Arts Committee meeting held at the time of the American Camping Association Convention in Chicago and mentioned that the Extension Section of the American Camping Association drew an attendance of 40 for one day.

He said a 10 best games booklet was being developed and a committee workshop was contemplated. Since this group was interested in simplifying the Recreation and Rural Arts report it was suggested that Mr. Foster coordinate this with Miss Rowe's Committee on procedures and forms.

Later a full typewritten report was received from the committee.

ACTION      Miss Scott moved, it was seconded and carried unanimously that the  
TAKEN      report be accepted and due to lack of time that action be deferred  
            until the November meeting.

5. 4-H Program in Cooperative Education

Mr. J. L. Robinson reviewed the progress that had been made with youth work and described the youth sessions to be held as a part of the American Institute of Cooperation meeting at East Lansing, Michigan August 10-14. It was suggested this might be developed in the form of a workshop or institute for older youth.

ACTION      Director Brown moved, it was seconded and carried unanimously that  
TAKEN      we commend the cooperative program for the serious consideration  
            of all states and that we commend Mr. Robinson for the excellent  
            report and fine material prepared on this program.

6. Chicago Defender Scholarships for Negro 4-H Club Members

Mr. Foster reported that nominees of Negro boys and girls had been received; that the Chicago Defender had been informed of the procedure and they indicated the desire to try it a year before taking further steps.

ACTION Mr. Foster was authorized to work with the Awards Committee for Negro  
TAKEN Donors and the continuation of the Chicago Defender scholarships was approved if this group wanted to proceed.

7. Quotas at National 4-H Club Congress

Because of objections by a few states over the previous action concerning quotas and the suggestion that the number of foreign guests be reduced our committee reconsidered the matter.

The committee saw no reason for changing its previous action because foreign guests are limited to 30 with a maximum of four from any one country and if decreased would not make any material difference in state quotas.

ACTION Mr. Lineweaver moved, it was seconded and carried unanimously that  
TAKEN we reaffirm our position on state quotas and foreign guests.

8. County 4-H Progress Program (Also called County Achievement and County Evaluation Program during the course of development)

Mr. Lineweaver and Mr. Wadleigh reported on the work done to further clarify this plan including the information to be requested from counties and subsequent possible evaluation study of county programs using a schedule developed by Mrs. Laurel Sabrosky. Discussion brought out that there could be an opportunity here to assist counties in preparing more effective annual reports.

The purposes of this program are:

- a. To recognize those counties throughout the country doing high level 4-H Club work.
- b. To identify and publicize successful techniques, methods, and procedures that enroll and hold boys and girls as 4-H members and accomplish the most in training them for citizenship.
- c. To provide a means whereby county extension agents may evaluate their own 4-H work.

ACTION The plan was re-submitted to the Extension Committee on Organiza-  
TAKEN tion and Policy and approved.

9. 4-H Alumni Recognition Program

This program had previously been recommended to the Extension Committee on Organization and Policy, was questioned and turned back for further study by Miss Scott's Committee on New Projects and Activities.

Miss Scott's committee reaffirmed the previous action and urged that the program be accepted.

ACTION The Program was re-submitted to the Extension Committee on Organiza-  
TAKEN tion and Policy and approved on the basis that it be tested by use in 1953 and reviewed one year from now.



## ADDITIONAL ITEMS CONSIDERED

### 1. National 4-H Club Camp

Miss Warren and Mr. Foster reviewed plans and items particularly related to the work of the Extension Subcommittee on 4-H Club work.

On June 23, Miss Scott introduced Gordon Furstenau, Michigan, chairman, and Tommie Lou Johnson, Florida, secretary of the Delegates Advisory Committee who made a progress report on the National 4-H Club Camp program. Chairman Wadleigh commended the young people and there was discussion on some of the points. On June 25 the eight young people on the committee gave their final report to the State Club Leaders. Their suggestions were turned over to the 4-H Club people in the Federal Extension Service for use in planning next year's event.

### 2. The 4-H "Creed" Question

Because of the fact that the present so-called National 4-H Creed has been in use for many years and is particularly adapted for 4-H members and the new creed by Dr. C. B. Smith expresses so well a philosophy of 4-H leadership, the committee reconsidered their previous action.

ACTION      Miss Warren moved, it was seconded and carried unanimously that Dr.  
TAKEN      C. B. Smith's creed be adopted as a national creed for 4-H leaders  
            and the former creed be retained as a national 4-H member's creed.

This was presented to the Extension Committee on Organization and Policy and approved.

Some controversy over this action arose later at a meeting of the State Club Leaders but so few voted on the matter that the results did not appear conclusive.

### 3. Change in National 4-H Achievement Week

Miss Warren pointed out that many editors objected to two 4-H weeks and that there was a resistance to weeks as such. After much discussion it was agreed to ask for a change to a National 4-H Achievement Day to correlate with the various achievement days held in Counties and States throughout the nation.

ACTION      This was submitted to the Extension Committee on Organization and  
TAKEN      and Policy which approved November 8, 1952 as National 4-H  
            Achievement Day and asked that further consideration be given next  
            year to setting a definite Saturday in November for this day with  
            particular attention to the relation of this date to election time.

### 3a. Change in Manuals for National Observances

Miss Warren indicated that due to printing costs, it may be necessary to combine the manuals for National 4-H Club Week, Rural Life Sunday and National 4-H Achievement Day into one publication.



4. Textile Bag Manufacturers Association Program

Chairman Wadleigh reported on this program. Very careful consideration was given to the way that this particular offer came about and the letter from Mr. J. F. Panchot of this association.

ACTION      Miss Fenn moved, it was seconded and carried unanimously that the  
TAKEN      chairman answer Mr. Panchot's letter and indicate that the committee cannot endorse this contest as a national program or contest for the reasons that it does not meet the standards approved by the committee as essential in establishing or endorsing a new program or contest, namely:

- a. It does not meet an apparent or felt need.
- b. It requires the use of a named product.
- c. It does not involve the most approved recommended sewing practice; namely, by using the most suitable materials.
- d. It includes the award of a commodity prize to a club which is discouraged and can be the source of considerable trouble in a local community.

SUB-      Chairman Wadleigh read a draft of his letter to the Extension Committee  
SEQUENT      on Organization and Policy. It was approved and the letter will be  
ACTION      sent.

5. Calumet Baking Powder Company Offer

The material was reviewed by the committee.

ACTION      Director Coke moved, it was seconded and carried unanimously that Mr.  
TAKEN      Foster refer the program and its use of the 4-H name and emblem to the proper persons for action.

6. Proposal of Transcontinental Gas Pipe Line Corporation, Houston, Texas

The committee reviewed the statement submitted by Elmore R. Torn, representative of the company. The committee recognized this as a program offered to a limited number of states on an individual basis and as such comes within the province of the Extension Subcommittee on 4-H Club Work to the extent that we can approve or disapprove the principles involved.

This particular proposal violates a principle in that participation is limited to counties traversed by the company's pipeline.

If in each instance the county restrictions were removed and the offer made to the state on a state basis, the proposal would be acceptable.

ACTION      Chairman Wadleigh was asked to present this action to the Extension  
TAKEN      Committee on Organization and Policy and pending their approval, send a letter to Mr. Torn.

SUBSE-      This action was referred to the Extension Committee on Organization  
QUENT      and Policy, discussed, approved by them and a letter sent by Chairman  
ACTION      Wadleigh.

7. National 4-H Judging Events--Taff, Downey, Pearson, Johnson, Cave, Foster

There was a review of the deliberations of the National Dairy Cattle Judging and Demonstration Contest Committee.

ACTION It was recommended that the following rule be used by those preparing  
TAKEN regulations for national 4-H judging contests. "A 4-H member may not represent his state more than once at a national 4-H judging event of the same type and character."

8. 4-H Money Management Activity

The money management proposal from the home management specialists was reviewed. It was agreed that we commend their interest but suggest that rather than limit the proposed committee to a study of money management that they review the entire 4-H home management field and make recommendations for improvements to be presented at the next meeting of the Extension Subcommittee on 4-H Club Work.

ACTION Miss Scott moved, it was seconded and carried unanimously that Chair-  
TAKEN man Wadleigh appoint a committee with Miss Mary Rokahr as chairman and including representatives of the State 4-H Club Leaders, Home Management Specialists and the Federal 4-H Club Office.

9. Southern Conference of State 4-H Club Leaders and Directors

Mr. Foster announced this would be held in 1953.

10. Negro 4-H Club Camp

Mr. Foster announced the annual Negro Camp will be held at Tuskegee at the same time as the National 4-H Club Camp in Washington.

11. Change in Payment Plan for Scholarships in National 4-H Awards Programs

Kenneth Anderson reviewed the amount of bookkeeping and correspondence required by the present plan and asked if a more streamlined procedure could be agreed upon.

ACTION Mr. Lineweaver moved, it was seconded and carried unanimously that  
TAKEN the college scholarships be granted in full after the completion of the first quarter or semester and upon enrollment in the second.

12. Committee to Judge Records, 1952 National 4-H Awards Program

A report was received from Mr. Foster and plans are going forward to form this committee.

13. Poster for National 4-H Club Week

Miss Joan Frye displayed the layout plan and water color sketch to the State 4-H Club Leaders, discussed some of problems of distribution and said she will be able to notify us by November 1, 1952 on the availability of the



the poster. 80,000 copies will be printed in 1953. One copy will go to each delegate to National 4-H Club Congress. State Club Leaders asked that these members not be given an opportunity to request more as this resulted in some hard feelings in communities where one club had several copies and another near it might have only one or none.

14. Committees for Entomology, Farm and Home Electric and Farm and Home Safety

ACTION Miss Fenn moved, it was seconded and carried unanimously that we  
TAKEN authorize Chairman Wadleigh to appoint a committee representing State Club Leaders, Extension Entomologists, Federal Extension Office, Donors and National Committee on Boys and Girls Club Work to work on the entomology program and that Mr. Foster be asked to suggest names for such a committee.

Mr. Lineweaver moved, it was seconded and carried unanimously that we authorize Chairman Wadleigh to appoint a committee on Farm and Home Electric and one on Farm and Home Safety to work on developing programs with the Federal Extension Office, the National Committee on Boys and Girls Club Work and sponsoring groups.

15. Final Action on the Gold and Silver 4-H Keys

The proposal as outlined on pages 4 and 5 of the January, 1952 minutes of the Extension Subcommittee on 4-H Club Work was presented to the State Club Leaders attending National 4-H Club Camp, was approved by them and will go into effect immediately.

16. Moses Scholarships

A suggested change was not discussed due to lack of time and will be placed on the agenda of the November meeting.

MEETINGS WITH OTHER GROUPS OR REPRESENTATIVES

1. National Committee on Boys and Girls Club Work.

G. L. Noble and Kenneth Anderson met with us to discuss awards, procedure on any new awards programs, the bicycle safety program, the poultry judging event, plans for the National 4-H Club Congress, and payment of scholarships.

Mr. Anderson presented a summary of county participation in National 4-H Awards Programs and pointed out that programs requiring special records or reports had a low percentage of participation.

2. Officers of National 4-H Club Agents Association and Representatives of the Home Demonstration Agents and County Agricultural Agents Associations

On June 19, 1952 Clara M. Oberg, president; William Davenport, 1st vice president; M. H. Avery, 2nd vice president; Lloyd B. Strombeck, secretary-treasurer; Clifton Dotson, director; and Andrew Olson, director of NACCA; Irene Woods, Southern national councillor and Mary Bullis, treasurer NHDAA; M. E. Tascher, chairman 4-H and older youth committee and E. V. Ryall, Co-chairman of Land-Grant College committee of the NCAA met with us to consider how the national associations can work with the Extension Subcommittee on 4-H

Club Work. The outcomes were:

- a. That there be a free exchange of program materials and action between each of these groups.
- b. That the Extension Subcommittee on 4-H Club Work act as a clearing house and that the associations or appropriate standing committees be invited to report on items of mutual interest.
- c. That county workers will be invited to serve on special committees as the need or opportunity is presented.
- d. That we plan some joint programs such as the proposed panel in Chicago on "Recruiting and Training Leaders".
- e. That there be one annual meeting where representatives of the following meet with the Extension Subcommittee on 4-H Club Work to exchange ideas of interest to all.

- (1) Officers County 4-H Club Agents Association
- (2) 4-H and Older Youth Committee of Home Demonstration Agents Association
- (3) 4-H and Older Youth Committee of County Agricultural Agents Association.

### 3. Extension Committee on Organization and Policy

We met with this group on Friday evening, June 20, 1952 to present:

- a. The "Creed" question
- b. The change to National 4-H Achievement Day
- c. The 4-H Alumni Recognition Program
- d. The County 4-H Progress Program
- e. Criteria for Awards and Recommended and Procedures to follow in establishing National, State and County Awards Programs
- f. Particular awards offers which were not meeting our criteria
- g. Policy in selecting state and county personnel to serve on committees.

SUBSE-      Miss Scott moved, it was seconded and carried unanimously that we  
QUENT      give a vote of appreciation to the Extension Committee on Organiza-  
ACTION      tion and Policy for their serious consideration and time spent in  
             reviewing the items presented to them.

### 4. National 4-H Club Foundation of America, Inc.

E. W. Aiton reported on the research development program. The first undertaking will be the "Study of the Developmental Needs of Rural Young People." Dr. G. C. Dildine of the University of Maryland has joined the Foundation staff to direct the study.

Mr. Aiton suggested a steering committee would be helpful and that it might consist of Director C. W. Ferguson, Ohio, as chairman and two State 4-H Club Leaders.

#### 4a. Election of a Member to the Board of Trustees, National 4-H Club Foundation

The matter was discussed and the following action taken.



ACTION Miss Rowe moved, it was seconded and carried unanimously that A. G.  
TAKEN Kettunen, Michigan be reappointed as a member of the Board of Trustees.

## 5. CARE

Mr. Paul Comily French, Executive Director, CARE, 20 Broad Street, New York 5, New York presented the function of this program, pointing out the values in people feeling that someone in the world personally cares.

It was brought out that many 4-H Clubs were now active in the CARE program and the results were good.

Mr. French suggested that 4-H groups might be particularly interested in providing hand tools and small plows as well as the food and clothing packages sent by many.

## 6. UNESCO Gift Coupon Plan

Mrs. Elizabeth Beeson described the program, distributed material and answered questions. The committee had a favorable reaction to this idea and found it provided a good opportunity for 4-H Clubs to assist actively in promoting understanding and helping out in cases of real need throughout the world.

## CONCLUDING ACTIONS

### 1. Review of Committees

Sometime was spent in reviewing, consolidating and checking on committees.

ACTION Mr. Lineweaver moved, it was seconded and carried unanimously that we  
TAKEN request all committees to make reports at the November meeting and at that time we determine what committees will be continued. (The review of committees becoming an annual item on the agenda of the November meeting.)

#### 1a. Polling the States

There was a strong feeling that the same polling device should be used by all regional representatives so the results would be comparable.

### 2. Committee on 4-H ers 14-21 Years Old

It was pointed out that there is considerable confusion about the relation of our programs for older 4-H club members and the young adult or young men and women's program.

ACTION Miss Rowe moved, it was seconded and carried unanimously that Miss  
TAKEN Fenn form a committee to study and develop plans for more effective methods of working with 4-H members 14-21 years of age.

### 3. Policy on Committee Appointments

Resulting from the clarifications received during the meeting with the Extension Committee on Organization and Policy it was deemed desirable to record this information for future guidance.

- a. The Extension Subcommittee on 4-H Club Work has the freedom to select State and County personnel at their disgression with the approval of the Extension Director from the state concerned.
- b. If a committee wants to meet and expenses are paid from Extension funds, clearance must be obtained from Federal and State Extension Services, respectively.
- c. If a committee wants to meet and expenses are paid from some other source, clearance must be obtained from the Extension Directors of the States concerned.

### 4. New Officers and Members of the Extension Subcommittee on 4-H Club Work

The State Club Leaders assembled at National 4-H Club Camp selected candidates for chairman and secretary to be recommended to the Extension Committee on Organization and Policy for appointment. They were:

Chairman - G. A. Lineweaver, Iowa  
Secretary - Aubry Scott, Tennessee

The Southern States and the Central States each selected a candidate to be presented to the Extension Committee on Organization and Policy for appointment to the Extension Subcommittee on 4-H Club Work in 1953.

These recommendations are:

Central - Ima Crisman, South Dakota  
South - Leon Clayton, South Carolina

### 5. Dates for the Next Meeting

It was agreed that the next meeting be held in Chicago prior to the National 4-H Club Congress on November 28-29 beginning at 9:30 A.M. C.S.T.

It was suggested to Chairman Wadleigh that he invite the proposed new committee members to this meeting, if they desire, so they can become better acquainted with their duties and functions.

Reported by:

Geraldine G. Fenn  
Aubry Scott



4. Are there no considerations involved that will unduly obligate the 4-H members or the Extension Service such as area restrictions for participation or the use or endorsement of a particular product or service?
5. Does the donor understand that arrangements should be worked out cooperatively so that all details are in keeping with Extension policies, realizing that the 4-H program is administered and supervised by the Cooperative Extension Service?

E. Awards or Recognition

Are awards adequate and acceptable in:

1. Amount - proportionate to size or importance of program or work done.
2. Spread - many club members have opportunity for recognition.
3. Kind - of value to club members--does not involve specific product of sponsor.

PROCEDURE TO INAUGURATE A NATIONAL OR INTER-STATE  
4-H AWARD PROGRAM, ACTIVITY OR EVENT

1. Request for approval of a National or Inter-State 4-H Awards Program, activity or event (any program involving more than one State) should be made in writing to the 4-H Club Office, Extension Service, U. S. Department of Agriculture, Washington 25, D.C. this request should include:
  - a. Purpose of the award program, activity or event.
  - b. General eligibility of members to participate.
  - c. General plan for inaugurating and administering the program, activity, or event.
  - d. General plan of awards.
2. The proposal will be reviewed by the Federal 4-H Club Office which will approve if it meets the criteria for an award program, activity, or event. After review, it will be submitted to the Extension Sub-Committee on 4-H Club Work at one of their three meetings during the year. If the proposal is received favorably by the Extension 4-H Subcommittee, it will make a recommendation to the Extension Committee on Organization and Policy of the Association of Land-Grant Colleges that the award program, activity, or event be approved.
3. The recommendation of the Extension 4-H Committee will be reviewed by the Extension Organization and Policy Committee and, if approved, the award program, activity, or event, may be inaugurated.
4. Details for inaugurating and conducting the program, activity, or event should then be worked out cooperatively by the donor (or his representative) with a member of the staff of the Federal Extension Service or representative State 4-H leaders in the area concerned.

(over)



RECOMMENDED  
PROCEDURE REGARDING PROPOSED NEW 4-H AWARD  
PROGRAMS, ACTIVITIES, OR EVENTS INVOLVING MORE THAN ONE STATE

When one or more States wish to inaugurate an inter-State 4-H awards program, activity, or event, the State Extension Service should advise the 4-H Club Office, Extension Service, U. S. Department of Agriculture, Washington 25, D. C., of their plans.

When a representative of the State Extension Service is approached by a sponsor wishing to inaugurate a new award program, activity, or event involving more than one State, he should inquire whether the proposal has been cleared through the Federal 4-H Club Office and, if it has not, he should urge that this be done before he accepts or participates in the program, activity, or event.

State Extension Services may wish to consider the adoption of an inter-county policy, such as the following:

RECOMMENDED  
PROCEDURE REGARDING PROPOSED NEW 4-H AWARD  
PROGRAMS, ACTIVITIES, OR EVENTS INVOLVING MORE THAN ONE COUNTY

When one or more county extension workers wish to inaugurate an inter-county 4-H awards program, activity, or event, they should contact their State 4-H Club Office.

When a county extension worker is approached by a sponsor wishing to inaugurate a new awards program, activity, or event, involving more than one county, he should inquire whether the proposal has been cleared through the State 4-H Club Office and, if not, he should urge that this be done before he accepts or participates in the program, activity or event.



SUMMARY OF STATE CLUB LEADERS' DISCUSSION ON "What Kind of a 4-H Event Do We  
Want in Our Nation's Capitol?"

June 25, 1952

1. Should the 4-H event in our nation's capitol be planned with the idea in mind that it is the apex of our citizenship, program-planning and leader-training program?

Majority opinion - yes.

Other suggestions:

1. Delete "program planning"
2. Delete "program planning and leader training program"
3. Continue emphasis on citizenship or Know your Government

2. Would it be a good idea to have states represented on the basis of the number of members enrolled? For example, a minimum of two girls and two boys for all states with 10,000 members or less, and a maximum of four girls and four boys for all those with 50,000 or more, with one additional delegate for each 10,000 members between 10,000 and 50,000.

Majority opinion - no.

Other suggestions:

1. Increase number if total increase does not exceed 100.
2. Increase some but have a maximum.

3. Should consideration be given to having local adult leaders represented on the basis of say--one woman and one man per state?

Majority opinion - no.

Other suggestions:

1. If adequate facilities, give consideration to including leaders.
2. Give consideration to developing a special event for leaders at National 4-H Club center.
3. "Yes, we should consider having some local leaders attend the event. The problem would be to get the States to select leaders who will make real contributions to the program rather than select some deserving people whom they hope to honor by a trip to the nation's capitol."
4. "A group of adult leaders might be very valuable in supplying ideas for materials to be prepared nationally. They should also contribute much through thinking together on problems nationwide in scope. There is so much to be done in the areas of leader training, program planning and citizenship--surely the top local leaders from the States should be able to give some valuable guidance in strengthening those phases of the program. Something should be established in the way of a guide for selection of those leaders so that they are selected on a basis of what they can bring back to the state and feel that they go with a definite responsibility to the state."

(over)

x



4. An increase in state delegations will mean securing additional funds for expenses. Would this be a problem and what ideas do you have for obtaining additional support?

Since the majority voted against increasing state delegation there was little discussion reported on this question. Where opinions were indicated it was about evenly divided.

5. Would an increase in the size of the event complicate procedural arrangements to such an extent that some of the very fine things in the present National 4-H Club Camp would have to be deleted or lost?

Majority opinion: Yes.

Other opinions

Need not be so. Would depend upon completeness of planning and organization.

6. Since this national event is no longer a camp in the true sense of the word, should it have a different name, for example, National 4-H Capitol Convention? (Or what would you suggest?)

Majority opinion: Favor change in name, but no group was prepared with a specific name recommendation which they felt they could heartily endorse.

One group reported no conclusion on this question.

Various names suggested for consideration were:

National 4-H Assembly  
National 4-H Senate  
National 4-H Citizenship Conclave  
National 4-H Conference or Convocation  
National 4-H Citizenship Conference  
National 4-H Citizenship Roundup or Rally

7. To what extent should representatives from the state delegations give recommendations and suggestions for the program of this national 4-H event?

The majority did not have adequate time to discuss this question. One group favored continuing the Delegates Advisory Committee. One group indicated that the program was mainly the responsibility of the Extension Subcommittee on 4-H Club Work.

Another opinion, "The delegates from the States should have a lot to say about the program for this national event. We all know the importance of planning from the group up rather than from the top down."